



Government of India  
Department of Atomic Energy  
**Heavy Water Board**

**ADVERTISEMENT NO.: HWB/1/2020**

**LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS 31.01.2020.**

**“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN ARE ENCOURAGED TO APPLY”**

**ONLINE** applications are invited from eligible candidates for appointment to the following posts in Heavy Water Board, various Heavy Water Plants & other Units of DAE located in various parts of India.

**1. TECHNICAL OFFICER-D : Total No. of posts : 28 (Unreserved)**

Post No.	Discipline	No. of Vacancies	Educational/ Technical Qualification
1.	Chemical	21	Bachelor of Engineering (B.E.) or Bachelor of Technology (B.Tech.) with minimum 60% marks in the respective discipline from a recognised University with 4 years of relevant experience after obtaining the requisite qualification.
2.	Mechanical	03	
3.	Instrumentation	02	
4.	Civil	02	
<b>Age Limit</b>		Maximum 40 years as on the last date of receipt of online application.	
<b>Emoluments</b>		₹ 67,700/- in Level 11 of the Pay matrix +DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)	
<b>Mode of Selection</b>		In case, the response is more, HWB reserves the right to restrict the number of candidates to be called for interview by conducting screening test of the eligible candidates. The decision of HWB will be final and binding. Final Selection of the candidates will be based on the performance of the candidates in Interview alone.	
<b>Training</b>		Selected candidates shall undergo Training as decided by HWB.	

Post No.	Discipline	Nature of Duties
1.	Chemical	Activities related to Safe and efficient operation of the Chemical plant/process plants in General/round the clock shifts including necessary corrective action as the situation demands Monitoring and analysis of plant parameters, performance etc. Designing, preparation of technical specification and procurement activities of process equipment etc. Preparation of records & reports of operational activities etc.
2.	Mechanical	Mechanical maintenance/operation activities required for safe and efficient operation of the Chemical plant/process plants in General/round the clock shifts. Planning and execution of preventive, shutdown and breakdown maintenance programme along with In-Service Inspection. Preparation of technical specification and procurement activities etc. of mechanical items. Preparation of the records & reports for maintenance activities.

Post No.	Discipline	Nature of Duties
3.	Instrumentation	Activities related to maintenance of process plant instruments & final control Elements including DCS etc. Planning and execution of preventive, shutdown and breakdown maintenance programme. Preparation of technical specification and procurement activities etc. of instrumentation items. Preparation of the records & reports.
4.	Civil	Activities related to construction & maintenance of process plant and colony. Designing & construction related to new projects, road, building etc. Preparation of technical specification and procurement activities Preparation of the records & reports etc.

**2. CATEGORY-I STIPENDIARY TRAINEE: Total No. of Post : 65 (UR-34 , EWS-6, OBC-12, SC-7 & ST-6 )**

Post No.	Discipline	No. of Vacancies						Educational/ Technical Qualification
		UR	EWS	OBC	SC	ST	Total	
5.	Chemical	22	4	9	3	5	43	Diploma in Chemical Engineering (*)
6.	Mechanical	--	--	1	--	--	1	Diploma in Mechanical Engineering (*)
7.	Electrical	5	1	--	1	--	7	Diploma in Electrical Engineering (*)
8.	Instrumentation	3	1	2	2	1	9	Diploma in Instrumentation / Electronics/ Electronics & Comm./ Electronics & Tele Communication Engineering (*)
9.	Chemistry (Laboratory)	4	--	--	1	--	5	Minimum 60% marks in B.Sc. with Chemistry as Principal and Physics/ Mathematics/ Biology as subsidiary

**(\*) 3 years after SSC or 2 years after HSC/B.Sc. with minimum of 60% marks in aggregate in Diploma.**

**AGE LIMIT FOR CATEGORY - I STIPENDIARY TRAINEES: (Minimum 18 yrs. and Maximum 24 yrs.) (as on the last date of receipt of online application)**

**SELECTION METHOD FOR CATEGORY I TRAINEES :**

**STIPENDIARY TRAINEE - CATEGORY-I : Written Test and Interview.**

- Objective type Written Test of **Two Hour duration** in the following proportion :  
Part-A – Psychometric/Aptitude/General Knowledge - 30 Questions  
Part-B – Day-to-Day Science - 20 Questions  
Part-C - Specific to Discipline - 50 Questions
- Each correct answer will carry 1 (one) mark and each wrong answer will carry ½ [half] negative mark.**
- Candidates will be called for interview on the basis of merit of marks obtained in Written Test in the ratio 1:5. Final Selection will be made on the basis of Written Test and Personal Interview.
- Minimum marks for qualifying in the Interview will be 50% for empanelment.
- Weightage of Marks for selection will be 70% in Stage-I(Written Test) & 30% in Stage-II(Interview).

**NATURE OF DUTIES FOR CATEGORY - I STIPENDIARY TRAINEES :**

Post No.	Discipline	Nature of Duties
5	Chemical	Operation of process plants in Round-the-clock shift/General shift. To assist in procurements process and follow up with different agencies for reports preparation. Supervise erecting/testing/commissioning for new facilities. Regular activities include operation, data logging, trouble shooting of process plants.
6	Mechanical	To supervise regular activities like preventive maintenance of rotating equipment besides erection & testing of new facilities. Preparation of drawings, fabrication and any other allotted jobs in General Shift/Round-the-clock. Operation work of Captive Power Plants in Round-the-clock shift/General shift.
7	Electrical	To supervise regular operation & maintenance activities in sub-stations besides assisting in installations and commissioning of electrical equipment, testing and execution of electrical jobs like HT/LT panels etc. Work also involves maintenance of electrical utility in Round-the-clock/General shift.
8	Instrumentation	The duties include regular maintenance of the plant Instrumentation and Rectification in Round-the-clock/General shift. Besides the regular scheduled preventive maintenance, the work involves assisting in commissioning, testing of electronics equipment.
9	Chemistry (Laboratory)	Qualitative/quantitative chemical analysis by prescribed methods required for operation of process plants. Work involves samples testing as per the prevailing specification, Reports preparation in Round-the-clock shift/General shift.

**3. CATEGORY- II STIPENDIARY TRAINEE: Total Posts: 92 (UR-46, EWS-7, OBC-22, SC-16 & ST- 1)**

Post No.	Discipline	No. of Vacancies						Educational/ Technical Qualification
		UR	EWS	OBC	SC	ST	Total	
10.	Process/ Plant Operator	32	4	11	9	--	<b>56</b>	HSC (10+2) or equivalent in Science stream (with Physics, Chemistry and Maths subjects) with a minimum 60% marks in aggregate.
11.	Chemistry (Laboratory)	1	--	1	--	--	<b>2</b>	HSC (10+2) or equivalent in Science stream (with Physics, Chemistry and Maths subjects) with a minimum 60% marks in aggregate.

Post No.	Discipline	No. of Vacancies						Educational/ Technical Qualification
		UR	EWS	OBC	SC	ST	Total	
12.	Electrical	2	--	1	1	--	<b>4</b>	SSC (with Science and Maths) with a minimum 60% marks in aggregate <b>PLUS</b> Trade certificate in Electrical / Fitter / Machanic (Motor Vehicle) / Welder /Rigger/ Turner/ Plumber/Mason/ Carpenter. The candidates should meet any of the following requirements as regards Trade Certificates : 1. NTC (ITI pass out) of two years duration <b>OR</b> 2. NAC of Two years duration under Apprenticeship Training Scheme. <b>OR</b> 3. NTC (ITI pass out) of one year duration plus one year work experience after the completion of course. <b>OR</b> 4. NTC (ITI pass out) of one year duration plus NAC of minimum one year duration under Apprenticeship Training Scheme.
13.	Mechanical (Fitter)	4	1	3	2	--	<b>10</b>	
14.	Mechanic (Motor Vehicle)	1	--	--	--	--	<b>1</b>	
15.	Welder	4	--	1	2	1	<b>8</b>	
16.	Rigger	1	1	1	--	--	<b>3</b>	
17.	Turner	1	--	1	--	--	<b>2</b>	
18.	Plumber	--	--	2	1	--	<b>3</b>	
19.	Mason	--	1	--	1	--	<b>2</b>	
20.	Carpenter	--	--	1	--	--	<b>1</b>	

**AGE LIMIT FOR CATEGORY – II TRAINEES: (Minimum 18 years and Maximum 22 years)**  
**(as on the last date of receipt of online application).**

**SELECTION METHOD OF CATEGORY - II STIPENDIARY TRAINEES :**

**STIPENDIARY TRAINEE – CATEGORY-II**

The selection process for Category – II will comprise of 3 stages. (Stage 1 & 2 –Written Test and Stage 3 – Skill Test). Stage 1 & 2 Written Tests will be conducted on the same day in multiple sessions.

**STAGE 1 - Preliminary Test**

- 50 objective type questions consisting of Mathematics-20 questions, Science- 20 questions, and General Awareness-10 questions of one hour duration.
- “3” (Three) Marks will be awarded for each correct answer and “1” (One) Mark will be deducted for each incorrect answer.
- All candidates with <40% in General Category and <30% in reserved category will be screened out.

<b>STAGE 2 - Advanced Test</b>	<ul style="list-style-type: none"> <li>• All candidates Screened in Stage-I Test will only be allowed to undertake Stage-2 – Advanced Test.</li> <li>• The Stage-2 Test will comprise of 50 Objective type questions from the respective trades for ITI and HSC (12<sup>th</sup>) for Process Plant Operator/Chemical (Laboratory) (equal % of question from Physics, Chemistry &amp; Maths).</li> <li>• “3” (Three) Marks will be awarded for each correct answer and “1” (One) Mark will be deducted for each incorrect answer.</li> <li>• All candidates with &lt;30% in General Category and &lt;20% in reserved category will be screened out.</li> <li>• A Merit list of candidates will be prepared based on scores obtained in <b>Stage 2 Test only</b>.</li> </ul>
<b>STAGE 3 - Skill Test</b>	Candidates who have cleared the Stage-2 Advanced test will only be called for Stage-3 - Skill Test on merit basis of marks obtained in Stage-2 in the ratio 1:5. The Skill test will be on go/no-go basis. Candidates clearing the Skill Test will be shortlisted and empanelled in the order of merit based on marks secured in Stage 2.

**NATURE OF DUTIES FOR CATEGORY - II STIPENDIARY TRAINEES :**

<b>Post No.</b>	<b>Discipline</b>	<b>Nature of Duties</b>
10	Process/ Plant Operator	Operation of process plants in Round-the-clock shift/General shift.
11	Chemistry (Laboratory)	Cleaning of Laboratory wares and maintaining the labs, preparation of reagent mixtures, buffer solutions, measurement of pH, Alkalinity in water samples, collection of samples, helping chemists for analytical work and all other jobs related to laboratory of the plant.
12	Electrical	Maintenance of Electrical Equipment and Auxiliaries in Sub-station in Round-the-clock shift/General shift. Work may involve Operation of process plants in Round-the-clock shift/General shift.
13	Mechanical (Fitter)	Maintenance of equipment related to process plant and related site activities in Round-the-clock shift/General shift. Work may involve Operation of process plants in Round-the-clock shift/General shift.
14	Mechanic (Motor Vehicle)	Maintenance of different vehicles at plant site in Round-the-clock shift/General shift.
15	Welder	Gas Cutting/Welding Works and other maintenance works in Round-the-clock shift/General shift.
16	Rigger	Rigging job and other maintenance works in Round-the-clock shift/General shift.
17	Turner	Lath machine operation and other maintenance works in Round-the-clock shift/General shift.
18	Plumber	Jobs related to “Plumbing” and other maintenance works in Round-the-clock shift/General shift.
19	Mason	Assisting in Maintenance and Construction of Civil Structures in Round-the-clock shift/General shift.
20	Carpenter	Assisting in day to day carpentry maintenance jobs, repairs to doors, night latches, repairing/replacing fixtures and fittings, night latches, replacement of broken glasses and other petty repairs in multi-storeyed buildings/industrial buildings & related site activities in round-the-clock shift/General shift.

**Relaxation in the upper age limit for Category I & II Stipendiary Trainees shall be as under:-**

- a) Relaxation upto 5 years for SC/ST candidates for the post reserved for SCs/STs.
- b) Relaxation upto 3 years for OBC candidates for the post reserved for OBCs.
- c) Relaxation in the upper age limit of 5 yrs. shall be admissible to persons who had ordinarily been domiciled in Kashmir division of the state of Jammu & Kashmir during the period from 1st day of January 1980 to 31st day of December, 1989. However, the upper age relaxation shall be applicable as Government of India orders in respect of Union Territories of Jammu & Kashmir and Ladhak.
- d) Relaxation in the upper age limit of 5 Years shall be admissible to children / Family members of those who died in the 1984 Riots.

**PHYSICAL STANDARDS FOR BOTH CATEGORY - I & II STIPENDIARY TRAINEES :**

**No deformity. Night or Colour blindness shall be a disqualification.**

Those who are having perforated ear drums need not apply. However, the candidates, who had perforated ear drum earlier and got rectified by surgery, are eligible to apply.

<b>Height</b>	Minimum height for male and female candidates shall be 152 cm and 148 cm respectively.
<b>Weight</b>	Minimum / maximum weight of candidate should be corresponding to the height of the person within BMI range from 18.5 to less than 25. Candidate with BMI of 17 to 18.5 (mild thinness) and 25 to 27.5 (pre obese) can be considered, subject to otherwise being healthy and further Medical Examination, if necessary.
<b>Vision</b>	Distant Vision: 6/18 or better (without wearing glasses or any other aid), correctable to 6/6. Near Vision: N8 (without wearing glasses or any other aid), correctable to N6.

**Candidates who are not meeting the above physical standards will not be allowed for Skill Test / Interview (as applicable).**

**SCOPE OF TRAINING CATEGORY-I & II STIPENDIARY TRAINEES :**

Selected candidates will be given training in various aspects of relevant trades, as per prescribed syllabi of each trade and for meeting stringent requirements of HWB. During the period of Training and thereafter, the candidates will be required to attend Round-the-clock shift duties. The place of initial Training will be at HWP (Manuguru/Kota/Talcher/Tuticorin). Hostel accommodation will be provided to the Trainees by Heavy Water Plants. The candidates will not have any choice/option for any particular training programme/training place.

**TOTAL DURATION OF TRAINING : 2 (Two) Years for both Category- I & II Stipendiary Trainees.**

<b>CONSOLIDATED STIPEND DURING TRAINING</b>	<b>I Year</b>	<b>II Year</b>
<b>CATEGORY-I Trainees</b>	₹ 16,000/-	₹ 18,000/-
<b>CATEGORY-II Trainees</b>	₹ 10,500/-	₹ 12,500/-

**One Time Book Allowance of ₹ 3000/-** is admissible as per Rules.

**BOND FOR SELECTED CANDIDATES FOR CATEGORY-I & II STIPENDIARY TRAINEES :**

The selected candidates will have to execute a bond to complete the Training period and to serve the Heavy Water Board/Heavy Water Plants or any other Constituent Units of DAE, if offered appointment after the training, for a period of 3 (Three) years after absorption. A trainee who fails to complete the training or serve the Government for 3 years, if offered appointment, will be liable to pay to the Government a sum equivalent to aggregate amount of stipend received by him/her during the period of training alongwith interest thereon.

**POST / GRADE AFTER SUCCESSFUL COMPLETION OF TRAINING:**

Upon successful completion of training, trainees will be considered for absorption in the following grade depending on their performance during the period of training and interview at the end of the training.

Stipendiary Trainees	Post	Level in the Pay Matrix	Entry Pay
<b>CATEGORY-I</b>	<b>Scientific Assistant/C</b>	Level 7	Rs. 44,900/-
<b>CATEGORY-II</b>	<b>Technician/B</b>	Level 3	Rs. 21,700/-
	<b>Technician/C</b>	Level 4	Rs. 25,500/-

In addition to entry pay and allowances will be admissible under Central Government Rules.

**IMPORTANT NOTE :**

Recruitment Rule for Category-I & II prescribes the eligibility criteria in terms of minimum qualification & percentage of marks. However, if candidate with additional higher qualifications opt for selection to the posts, they will not be denied the opportunity for consideration for recruitment. Such candidates who are already overqualified or likely to complete the process of acquiring higher qualification after their recruitment, with not less than 60%, such qualification will not be considered for promotion on the basis of Additional Qualification for the specified period as indicated below :

- a) B.Sc. / Diploma in Engineering - 6 Years.  
 b) B. Tech. / AMIE / M.Sc. - 8 Years.  
 c) M. Tech./ Ph.D. - 10 Years.

**Post No. 21 : NURSE/A – “Group B, Non-Gazetted”**

<b>NO. OF POSTS</b>	<b>4 (UR-2 &amp; OBC-1 &amp; ST-1)</b>
<b>QUALIFICATION :</b>	<p>i) XII Standard and Diploma in Nursing &amp; Mid-wifery (3 years Course) + Valid Registration as Nurse from Central / State Nursing Council in India <b>OR</b></p> <p>ii) B.Sc. (Nursing) <b>OR</b></p> <p>iii) Nursing ‘A’ Certificate with 3 years experience in Hospital <b>OR</b> Nursing Assistant Class III &amp; above from Armed Forces.</p>
<b>Note:</b>	Candidates possessing <b>Degree in Nursing</b> may also be considered for recruitment for the above posts. Such candidates may be considered for awarding <b>2 Additional Increments (Non Absorbable)</b> at the time of recruitment.
<b>Age Limit</b>	Min. 18 yrs. and Maximum 30 years as on the last date of receipt of online application.
<b>Emoluments</b>	₹ 44,900/- in Level 7 of the Pay matrix +DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<p>Selection process will be similar to the mode of selection of Stipendiary Trainee Category – II as mentioned above consisting of viz; <b>Stage-1 Preliminary Test, Stage-2 Advanced Test and Stage-3 Skill Test.</b></p> <p>The Stage 1 &amp; 2 Written Test will be conducted on the same day.</p> <p>All candidates Screened in Stage-I Test will only be allowed to undertake Stage-2 – Advanced Test.</p> <p>Stage-3 - Skill Test ONLY for those candidates who have cleared the Stage-2 test.</p> <p>Skill test will be on go/no-go basis. Candidates will be called as per merit.</p> <p>Candidates clearing the Skills Test to be shortlisted and empanelled in order of merit based on marks secured in Stage 2.</p>
<b>Nature of Duties</b>	Assisting doctors besides carrying out nursing jobs like independent first aid and emergency procedure at Occupational Health Centre & Hospital at residential colony in Round-the-clock shift/General shift.

**Post No. 22 : SCIENTIFIC ASSISTANT/B (CIVIL) – “Group B, Non-Gazetted”.**

<b>NO.OF POSTS</b>	<b>5 ( UR-1, OBC-2, SC-1 &amp; ST- 1 )</b>
<b>QUALIFICATION:</b> Diploma in Civil Engineering with minimum of 60% Marks in aggregate.	
<b>Age Limit</b>	Min. 18 yrs. and Maximum 30 years as on the last date of receipt of online application.
<b>Emoluments</b>	₹35400 in Level 6 of Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting).
<b>Mode of Selection</b>	<b>Selection will be made on the basis of Written Test and Personal Interview.</b> The Written Test will comprise of the following:- <ul style="list-style-type: none"><li>• Objective type Written Test of <b>Two Hour duration</b> in the following proportion : Part-A – Psychometric/Aptitude/General Knowledge - 30 Questions Part-B – Day-to-Day Science - 20 Questions Part-C - Specific to Discipline - 50 Questions</li><li>• <b>Each correct answer will carry 1 (one) mark and each wrong answer will carry ½ [half] negative mark.</b></li><li>• Candidates will be called for interview on the basis of merit of marks obtained in Written Test in the ratio 1:5. Final Selection will be made on the basis of Written Test and Personal Interview.</li><li>• Minimum marks for qualifying in the Interview will be 50% for empanelment.</li><li>• Weightage of Marks for selection will be 70% in Stage-I(Written Test) &amp; 30% in Stage-II(Interview).</li></ul>
<b>Nature of Duties</b>	To assist and supervise Civil Engineering related jobs such as maintenance and construction of buildings, roads, plant structures, etc.

**Post no. 23 : SCIENTIFIC ASSISTANT / B (Radiography)- “Group B, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>1 (OBC)</b>
<b>EDUCATIONAL QUALIFICATION</b>	B.Sc. (Radiography) with minimum 60% marks. <b>OR</b> B.Sc. with minimum 50% marks + 1 (one) year Diploma in Radiography.
<b>Age Limit</b>	Minimum 18 yrs. and Maximum 30 years as on the last date of receipt of online application.
<b>Emoluments</b>	₹ 35,400/- in Level 6 of the Pay matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<b>Selection will be made on the basis of Written Test and Personal Interview.</b> The Written Test will comprise of the following:- <ul style="list-style-type: none"><li>• Objective type Written Test of <b>Two Hour duration</b> in the following proportion : Part-A – Psychometric/Aptitude/General Knowledge - 30 Questions Part-B – Day-to-Day Science - 20 Questions Part-C - Specific to Discipline - 50 Questions</li><li>• <b>Each correct answer will carry 1 (one) mark and each wrong answer will carry ½ [half] negative mark.</b></li><li>• Candidates will be called for interview on the basis of merit of marks obtained in Written Test in the ratio 1:5. Final Selection will be made on the basis of Written Test and Personal Interview.</li><li>• Minimum marks for qualifying in the Interview will be 50% for empanelment.</li><li>• Weightage of Marks for selection will be 70% in Stage-I(Written Test) &amp; 30% in Stage-II(Interview).</li></ul>



<b>Nature of Duties</b>	<ol style="list-style-type: none"> <li>1) Handling of imaging modalities like computerised radiography, digital Radiography systems with experiences. etc.</li> <li>2) Handling of various X-Ray machines, carrying out general radiography including attending portable X-Ray in operation theatre if required and special radiological investigations.</li> <li>3) Maintaining X-ray units periodically with service Engineers.</li> <li>4) Maintaining patient registers, film records and indenting and procuring of films and equipment, if necessary.</li> <li>5) Assisting doctors whenever required for radiological purposes.</li> <li>6) Attending general shift and emergency calls at odd times.</li> <li>7) In case of machinery problem, call for service engineer and making quotation through the medical officer.</li> </ol>
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**Post no. 24 : TECHNICIAN - C (CRANE / FORKLIFT OPERATOR)- “Group C, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>3 (UR-2 &amp; OBC-1)</b>
<b>EDUCATIONAL QUALIFICATION</b> : Minimum 60 % marks in SSC <b>OR</b> HSC with Science & Maths.	
<b>Note:</b>	<p>Experience in Operation and Maintenance of Coles / TIL / Escorts Tyre Mounted Cranes, Tata P&amp;H Crawler Crane, 35 MT Tractor Trailer and Forklifts (Electrical &amp; Diesel Operated) in a reputed Industry / Organisation. Minimum 4 years of relevant experience. <b>Candidates should possess valid Heavy Vehicle driving licence.</b></p>
<b>Age Limit</b>	Minimum 18 years and Maximum 29 years as on the last date of receipt of online application.
<b>Emoluments</b>	₹ 25,500/- in Level 4 of the Pay matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<p>Selection process will be similar to the mode of selection of Category – II Stipendiary Trainee as mentioned above consisting of viz; <b>Stage-1 Preliminary Test, Stage-2 Advanced Test and Stage-3 Skill Test.</b> The Stage 1 &amp; 2 Written Test will be conducted on the same day. All candidates Screened in Stage-1 Test will only be allowed to undertake the Stage-2 – Advanced Test. Stage-3 - Skill Test <b>ONLY</b> for those candidates who have cleared the Stage-2 test. Skill test will be on go/no-go basis. Candidates will be called as per merit. Candidates clearing the Skills Test to be shortlisted and empanelled in order of merit based on marks secured in Stage 2.</p>
<b>Physical Standards</b>	No deformity. Night or Colour blindness shall be a disqualification.
<b>Nature of Duties</b>	Operation & Maintenance of Crane and Forklifts and other maintenance activities in Round-the-clock shift/General shift.

**Post no. 25 : SUB OFFICER/B “Group B, Non-Gazetted”.**

<b>NO.OF POSTS</b>	<b>5 (UR-3 &amp; OBC-2 )</b>
<b>EDUCATIONAL QUALIFICATION</b>	SSC pass or equivalent plus Sub-Officers’ Course from National Fire Service College OR from CISF Fire Training Centre. Persons having valid Heavy Vehicle driving Licence will be given preference.
<b>EXPERIENCE</b>	<b>12 years</b> (5 years as Leading Fireman) <b>OR 15 years</b> as (Fireman/Driver-cum-Operator) relevant experience in a recognised Civil/ Industrial Fire Service Station is essential.
<b>NOTE :</b>	Out of the above mentioned experience, candidate must have 2 years relevant experience after obtaining the requisite qualification for Sub-Officer/B.
<b>Age Limit</b>	Not more than 40 years as on the last date of receipt of online application. (Maximum 5 years relaxation in upper age limit will be allowed in the case of candidates with longer experience and outstanding merit and to the Departmental candidates).
<b>Emoluments</b>	Level 6 of Pay matrix - ₹ 35,400/- + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting).
<b>Physical Standards</b>	No deformity. Minimum Height: 165 cms. (Min.), Weight: 50 Kgs. (Min.) Chest: 81 cms. (normal) & 86 cms. (Expanded), Vision: 6/6 without wearing glasses or any other aid. Night or colour blindness shall be disqualification.
<b>Mode of Selection</b>	The Selection process will be based on Physical Endurance Test and Written Tests in 2 stages similar to the selection of Category – II Stipendiary Trainees as mentioned earlier viz; Stage-1 Preliminary Test, Stage-2 Advanced Test.  The <b>Physical Assessment Test Details: (As detailed below)</b> will be on go/no-go basis. Candidates will be shortlisted and empanelled in order of merit, based on marks secured in Stage 2 Advanced Test.  <b>Written Tests:</b> Only those candidates who qualify the Physical Endurance Test will be called for Written Test. Stage 1 & 2 of Written Tests to be conducted on the same day. All candidates Screened in Stage-1 Test will only be allowed to undertake Stage-2 – Advanced Test.
<b>Nature of Duties</b>	Attending to Fire emergencies and special service calls in Round-the-clock shifts, maintenance and testing of First Aid Fire Fighting Equipment, Fire communications systems, maintenance of log book, attendance roll, occurrence book, participate in Fire Drill etc.

**Post No. 26 : STENOGRAPHER GRADE - II – “Group B, Non-Gazetted”.**

<b>NO. OF POSTS</b>	<b>2 (UR-2)</b> <b>(1 post is identified for persons with Disabilities (Divyangjan) (Category OH-OL) candidates.</b> <b>(OH- Orthopaedically Handicapped; OL- One Leg Affected).</b>
<b>QUALIFICATION :</b>	i) Matriculation (SSC) or equivalent. ii) Minimum speed of 100 wpm in English Shorthand and 45 wpm in English Typewriting. <b>Desirable Qualification:</b> Knowledge of Computer Application, Data Entry & Data Processing.
<b>Age Limit</b>	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application.

<b>Emoluments</b>	₹ 35400/- in Level 6 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<b>Level 1 Test</b> - Objective Test covering : a) General English b) General Knowledge c) General Intelligence & Reasoning and d) Quantitative Aptitude (Arithmetic). Qualifying Standard for Level-1 Test: <b>General Category: 50% aggregate SC/ST/OBC/PH: 40% aggregate</b> <b>Level 2 Test</b> - Stenography skill Test. <b>Empanelment Criteria</b> : Based on marks obtained in Level 1 & 2 Tests.
<b>Nature of Duties</b>	Secretarial Duties

**Post No. 27 : STENOGRAPHER GRADE - III - "Group C, Non-Gazetted".**

<b>NO. OF POSTS</b>	<b>8 (UR- 4, OBC-2, SC - 1 &amp; ST- 1)</b> <b>(1 post is identified for persons with Disabilities (Divyangjan) (Category OH-OL) candidates against HWB/HWPs vacancies). (OH- Orthopaedically Handicapped; OL- One Leg Affected).</b>
<b>QUALIFICATION :</b> i) Matriculation (SSC) or equivalent. ii) Minimum speed of 80 wpm in English Stenography. iii) Typing speed in English of 30 words per minute.	
<b>Age Limit</b>	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application.
<b>Emoluments</b>	₹ 25,500/- in Level 4 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<b>Level 1 Test</b> - Objective Test covering : a) General English b) General Knowledge c) General Intelligence & Reasoning and d) Quantitative Aptitude (Arithmetic) Qualifying Standard for Level-1 Test: <b>General Category: 50% aggregate SC/ST/OBC/PH: 40% aggregate</b> <b>Level 2 Test</b> - Stenography skill Test. <b>Empanelment Criteria</b> : Based on Level 1 & 2.
<b>Nature of Duties</b>	Secretarial Duties

**Post No. 28 : UPPER DIVISION CLERK- "Group C, Non-Gazetted".**

<b>NO. OF POSTS</b>	<b>18 (UR - 7, EWS - 1, OBC - 5, SC - 4 &amp; ST - 1)</b> <b>(2 posts are identified for PWD (Divyangjan) candidates against HWB/HWPs vacancies viz; (Category - OH (OL) - 1 post) and (Category HH - 01 post). (OH- Orthopaedically Handicapped; HH- Hearing Handicapped or Impaired; OL- One Leg Affected).</b>
<b>QUALIFICATION:</b> Degree of a recognized University or equivalent with an aggregate of 50% marks.	
<b>DESIRABLE</b>	1. Minimum speed of 30 w.p.m. in English Typewriting. 2. Knowledge of Computer Data Processing.
<b>Age Limit</b>	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application.

<b>Emoluments</b>	₹ 25,500/- in Level 4 of the Pay Matrix + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
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<b>Mode of Selection</b>	<p><b>Level 1 Test:</b> Objective Test covering : a) General English b) General Knowledge c) General Intelligence &amp; Reasoning and d) Quantitative Aptitude (Arithmetic) Qualifying Standard for Level-1 Test: <b>General Category: 50% aggregate SC/ST/OBC/PH: 40% aggregate</b></p> <p><b>Level 2 Test</b> – English Language and Comprehension (Descriptive written Test).</p> <p><b>Empanelment Criteria:</b> Marks obtained in Level 2 (Main) only. Level-1 Test will be only qualifying exam / screening test to shortlist candidates for Level-2 Main Exam.</p>
<b>Nature of Duties</b>	Clerical Duties.

**Post No. 29 : DRIVER (ORDINARY GRADE) “Group C, Non-Gazetted”.**

<b>NO.OF POSTS</b>	<b>20 (UR-14, EWS- 1, OBC- 3, SC- 1, &amp; ST- 1)</b>
<b>Qualification</b>	i) Pass in 10 <sup>th</sup> Standard. ii) Must hold a clean and valid Driving licence to drive Light and Heavy Vehicle.
<b>Desirable Qualification</b>	Possession of a valid driving licence to drive two wheelers.
<b>Experience</b>	Consolidated experience in driving a Light and Heavy vehicle for at least 3 years. Should possess knowledge of Motor Mechanism. Should be able to attend to minor defects in vehicle.
<b>Age Limit</b>	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application.
<b>Emoluments</b>	Level 2 of Pay matrix - ₹ 19,900/- + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<p><b>LEVEL-1 - WRITTEN TEST</b> (Objective Questions based on General Knowledge, General English, Arithmetic, Motor Vehicle Act). <b>Qualifying Standard for Level-1 Test:</b> <b>General Category: 50% aggregate and OBC/SC/ST Category: 40% aggregate</b></p> <p><b>LEVEL-2 - DRIVING TEST</b></p> <p><b>Empanelment Criteria :</b> Based on Level 1 &amp; 2. (Only those candidates qualifying in Level-1 Written Test will be called for Level- 2 - Driving Test).</p>
<b>Nature of Duties</b>	Required to drive either light or heavy vehicle or both, attending to minor repairs works and required to perform duties in Round-the-clock shift also.

**Post No. 30 : DRIVER-CUM-PUMP OPERATOR-CUM-FIREMAN/A “Group C, Non-Gazetted”.**

<b>NO.OF POSTS</b>	<b>26 (UR-12, EWS-1, OBC-7, SC-3, &amp; ST-3)</b>
<b>QUALIFICATION</b>	HSC (10+2) (Science with Chemistry) or equivalent with minimum 50% marks + Valid Heavy Vehicle Driving licence with minimum one year driving experience + Certificate Course in Fire Fighting equipments such as Fire Extinguisher etc. from the State Fire Training Centres.
<b>Age Limit</b>	Minimum 18 years and Maximum 25 years as on the last date of receipt of online application. <b>Physical Standards:</b>

	No deformity. Height: 165 Cms. (minimum), Weight: 50 Kgs. (minimum), Chest: 81 Cms. (normal), Minimum 86 Cms. (Expansion), Vision: 6/6, without wearing glasses or any other aid. Night blindness/Colour blindness shall be a disqualification.
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<b>Pay Details</b>	Level 3 of Pay matrix - ₹ 21,700/- + DA. (In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	<p><b>The selection process involves Physical Assessment Test, Driving Test and Written Exam in 2 Stages:</b></p> <p>The Physical standards and Physical Assessment Test, Driving Test will be conducted <b>first</b>. Candidates who clear these test shall only be allowed to undertake the Written Examination.</p> <p><b><u>Physical Assessment Test Details: (As detailed below)</u></b></p> <p><b>Driving Test:</b> Driving Test will be conducted for those who qualify in the Physical Assessment Test.</p> <p><b>Note:</b> Candidates qualifying in Driving Test will <b>ONLY</b> be called for Stage-1 – Preliminary Test).</p> <p><b>Written Examination in 2 Stages:</b></p> <p><b>Stage-1 – Preliminary Test :</b> Written exam comprising of 50 multiple choice questions of one hour duration in the following proportion: Mathematics-20 questions, Science- 20 questions, and General Awareness-10 questions. “3” (Three) Marks will be awarded for each correct answer and “1” (One) Mark will be deducted for each incorrect answer.</p> <p>All candidates with &lt;40% in General Category and &lt;30% in reserved category will be screened out.</p> <p><b>Stage-2 – Advanced Test:</b> Candidates qualifying in Stage-1 Preliminary Test will only be called for Stage-2 Advanced Test comprising of 50 multiple choice questions of two hour duration in the respective trade. “3” (Three) Marks will be awarded for each correct answer and “1” (One) Mark will be deducted for each incorrect answer.</p> <p><b>Empanelment Criteria :</b> In order of merit based on marks secured in Stage 2.</p>
<b>NATURE OF DUTIES</b>	Operation and Maintenance of fire tenders & participation in fire extinguishing activities, rescue jobs, fire prevention and other assigned jobs in Round-the-clock shift/General shift.

**Details of PHYSICAL ASSESSMENT TEST :**

**For the Post of Sub Officer/B (Post no. 25) & DPOF/A (Post no. 30)**

Sr. No.	Details of the Test	As per the age of candidate		
		Upto 40 Years	Between 40 - 45 Years	Between 45 - 50 Years
1.	Should be able to run 100 meters in	25 Seconds	28 Seconds	30 Seconds
2.	Should be able to lay 4 lengths of hoses each 15 meters long from the appliance	3 min. Upto 3 min. - 10 marks Between 3-4 min. - 8 marks Between 4-5 min. - 6 marks More than 5 min. - no marks	4 min. Upto 4 min.-10 marks Between 4-5 min. - 8 marks Between 5-6 min. - 6 marks More than 6 min.- no marks	5 min. Upto 5 min.-10 marks Between 5-6 min. - 8 marks Between 6-7 min. - 6 marks More than 7 min.- no marks
3.	Should be able to climb on extension ladder of 10 meters length and come down, twice in	2 min. Upto 2 min. - 10 marks Between 2-3 min. - 8 marks Between 3-4 min. - 6 marks More than 4 min. - no marks	3 min. Upto 3 min. - 10 marks Between 3-4 min. - 8 marks Between 4-5 min. - 6 marks More than 5 min. - no marks	4 min. Upto 4 min.-10 marks Between 4-5 min. - 8 marks Between 5-6 min. - 6 marks More than 6 min.- no marks
4.	Should be able to carry a person of approximately his own weight by the Fireman's lift method over 25 meters	3 min. Upto 3 min. - 10 marks Between 3-4 min. - 8 marks Between 4-5 min. - 6 marks More than 5 min. - no marks	4 min. Upto 4 min.-10 marks Between 4-5 min. - 8 marks Between 5-6 min. - 6 marks More than 6 min.- no marks	5 min. Upto 5 min.-10 marks Between 5-6 min. - 8 marks Between 6-7 min. - 6 marks More than 7 min.- no marks
5.	Should be able to do "Pushups"	20 continuously - 10 marks (proportionate for less nos.)	15 continuously - 10 marks (proportionate for less nos.)	12 continuously - 10 marks (proportionate for less nos.)
6.	Should be able to run 1.6 km in	10 min. Upto 10 min.-10 marks Between 10-11 min. - 8 marks Between 11-12 min. - 6 marks More than 12 min.- no marks	12 min. Upto 12 min.-10 marks Between 12-13 min. - 8 marks Between 13-14 min. - 6 marks More than 14 min.- no marks	14 min. Upto 14 min.-10 marks Between 14-15 min. - 8 marks Between 15-16 min. - 6 marks More than 16 min.- no marks
7.	Rope / Vertical pipe climbing	10 min. Upto 10 min.-10 marks Between 10-11 min. - 8 marks Between 11-12 min. - 6 marks More than 12 min.- no marks	NA	NA

**Note:-**

1.	<b>In addition to the above, the candidates of Sub Officer/B should be able to conduct Physical Training, Squad Drills, Fire Fighting Drills, Fire - Fighting/ Traylor Pump Operations.</b>
2.	<b>Qualifying in the test at sr. no.1 above is <u>compulsory</u>, failing which the candidate will be declared unfit for recruitment and further tests will not be carried out.</b>
3.	<b>The qualifying percentage marks required for the tests from Sr. no. 2 to Sr. no. 7 (taking equal weightage) put together shall be 90% and above on an average.</b>

### **PREVAILING ADDITIONAL BENEFITS :**

In addition to the normal Pay and Allowances as admissible under Rules, the employees of the Department of Atomic Energy are entitled for :-

- Exciting working environment with facilities to acquire higher academic qualification.
- Promotions for Technical higher grades are covered under the Merit Promotion Scheme of DAE.
- Complete Healthcare for Self and Family Members.
- Secured accommodation in well laid-out, exclusive townships.
- Attractive Performance Related Incentives.
- Attractive Professional Update Allowance and Leave Travel Facility (Self & Family).
- Education facility / Reimbursement of Tuition Fees etc.
- Departmental Loan Facility for Housing and Computer.

### **GENERAL INSTRUCTIONS**

1.	Heavy Water Board ( <b>HWB</b> ) reserves the right to fill up the post or even to cancel/restrict/modify/alter the whole process of recruitment without issuing any further notice or assigning any reason thereof. In case the vacancy position for any category is reduced or even made nil, HWB is not liable to compensate the applicant for consequential damage/loss, if any.
2.	The candidates will be given choice to answer the questions in Written Exam/Trade Test/Skill Test / Level 1 & 2 Test in English or Hindi. However, for candidates of UDC, Level 2 Test - (Descriptive Written Test) will be only in English language. Candidates for the post of Driver (OG) shall be provided question paper in English/Hindi/Regional Language. For candidates of Stenographer Grade II & III the Level 2 Test will be English Stenography Skill Test.
3.	Duties will involve working in Round-the-clock/General shift in process plants at different industrial sites of HWB. The jobs indicated against each post are only the gist of duties. The recruited person can be posted anywhere and in any job required for safe and efficient operation of the process plant. The selected candidates are likely to be posted at any of the units of HWB such as HWP-Kota, HWP-Baroda, HWP-Manuguru, HWP-Tuticorin, HWP-Talcher, HWP-Thal, HWP-Hazira, TDP-Mumbai or any other Units of DAE across the country.
4.	At the time of Written Examination / Skill Test / Level 1 & 2 Test / Interview (wherever applicable), candidates must bring a printout of the online application and admit card alongwith attested copies of all relevant documents, whenever called for.
5.	Before applying for any post, candidates should ensure that they fulfill all the eligibility norms. Candidates should have the requisite Educational/Technical Qualifications from recognized University/Institute as on the date of submission of the application.
6.	Candidate who have not acquired/will not acquire the Educational qualification as on the closing date of receipt of online application will not be eligible and need not apply.
7.	Period of experience as prescribed in the Advertisement will be determined with reference to the last date for submission of application.
8.	Mere fulfillment of requirements as laid down in the Advertisement does not entitle a candidate to be called for Written Examination / Physical Test / Skill Test / Level 1 & 2 Test / Interview.

9.	<p>Stage 1 &amp; 2 Written Examinations for <b>Category-I &amp; II Trainees only</b> is proposed to be conducted in the following Centres:-</p> <table border="1" data-bbox="384 181 956 280"> <tr> <td data-bbox="384 181 568 230">Hyderabad</td> <td data-bbox="568 181 804 230">Madurai</td> <td data-bbox="804 181 956 280" rowspan="2">Mumbai</td> </tr> <tr> <td data-bbox="384 230 568 280">Kota</td> <td data-bbox="568 230 804 280">Bhubaneswar</td> </tr> </table> <p>Candidate may indicate their choice of Centre in the order of preference (atleast three Centres) in their Application Form. Allocation of Centers will be decided based on the number of candidates registering for each centre. Requests for change of Centre once opted will not be entertained. HWB reserves the right to add or delete centre(s) depending upon the number of candidates from various regions. <b>The Written Examinations / Tests / Interview (wherever applicable) for posts other than Category I &amp; II Trainees, will be held in MUMBAI or any other Centre as decided by Heavy Water Board. The decision of HWB shall be final.</b></p>	Hyderabad	Madurai	Mumbai	Kota	Bhubaneswar
Hyderabad	Madurai	Mumbai				
Kota	Bhubaneswar					
10.	<p>Those who have been empanelled under WAITING LIST will be offered appointment ONLY in case the candidate in the select list does not join. <b>Waiting list will be operated in terms of Department of Atomic Energy O.M. NO. 16/19(1)/2015-SUS/14244 DATED 26.10.2016 AND VALID FOR ONE YEAR from the date of Select Panel.</b> Details on operation of waiting list is published on HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a>. (under the Heading - Recruitment).</p>					
11.	<p>Candidates selected against this advertisement are likely to be posted in Heavy Water Board, Mumbai or any of the Heavy Water Plants located in various parts of India or any other Units of DAE. Candidates selected can be posted in any constituent unit of the Department of Atomic Energy as may be required in Public Interest.</p>					
12.	<p>Persons working under Central / State Government / Public Sector Undertakings / Autonomous Bodies etc. should submit <b>"NO OBJECTION CERTIFICATE"</b> at the time of Written Test/ Skill Test/ Interview.</p>					
13.	<p><b><u>RELAXATION IN UPPER AGE LIMIT (for post nos. 21 to 30) :</u></b></p> <ol style="list-style-type: none"> <li>Relaxation upto 5 years against reserved posts for SCs/STs</li> <li>Relaxation upto 3 years against reserved posts for OBCs</li> <li>Relaxation upto 10 years for Persons with Disabilities (Divyangjan) and 13 years for PWD – OBC category candidates, 15 years for PWD- SC &amp; ST category candidates for the posts identified.</li> <li>Relaxation for Ex-servicemen will be provided as per rules.</li> <li>Departmental candidates who have rendered not less than 03 years continuous and regular services in the same line or allied cadre as on the last date of receipt of online application are eligible for relaxation in upper age limit as per Government orders.</li> <li>Regular Government servants working in posts which are in the same line or allied cadre will be relaxed as per Govt. orders.</li> <li>Widows, divorced women and women judicially separated from their husbands and who are not re-married are eligible for relaxation in upper age limit as per Govt. orders.</li> <li>Relaxation in the upper age limit of 5 yrs. shall be admissible to persons who had ordinarily been domiciled in Kashmir division of the state of Jammu &amp; Kashmir during the period from 1st day of January 1980 to 31st day of December, 1989 as per Govt. orders. However, the upper age relaxation shall be applicable as Government of India orders in respect of Union Territories of Jammu &amp; Kashmir and Ladhak.</li> <li>Relaxation in the upper age limit of 5 Years shall be admissible to children / Family members of those who died in the 1984 Riots as per Govt. orders.</li> <li>Meritorious sportsperson are eligible for relaxation in upper age limit as per Govt. orders.</li> </ol> <p>For details on age relaxation and format of certificates, please visit HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a>. (under the <b>Heading - Recruitment</b>).</p>					
14.	<p>Date of Birth indicated in School (S.S.C.) passing Certificate or equivalent Certificate will only be accepted. No subsequent request for change shall be granted.</p>					
15.	<p><b>SC/ST/OBC/EWS</b> candidates should submit Caste/Category Certificate in the prescribed proforma applicable in Central Government Employment. Caste certificate should be issued by Authorized Authority in the prescribed format and the Community should have been included in the Presidential Orders in relation to the concerned State. The proforma of the Certificate is available on HWB website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a>.</p>					



16.	While all candidates irrespective of Community/Group will be considered against UR vacancies, against the vacancies reserved for SC/ST/OBC candidates belonging to the respective Categories only will be considered. For this purpose, SC/ST/OBC candidates should furnish Caste Certificate from Competent Authorities.
17.	The candidates belonging to SC/ST/OBC should clearly indicate the same in the application ( <b>even when applying for UR vacancy</b> ) and should furnish proof of the same in the specified format at the time of Skill Test / Interview (as applicable) failing which they will be treated as unreserved and subsequent representations for change of community status will not be entertained.
18.	In case of OBC, the certificate should specifically indicate that the candidate does not belong to the Persons/Sections (CREAMY LAYER) mentioned in Col.3 of the Schedule of the Government of India, Department of Personnel and Training OM No.36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide GOI DoPT OM No. 36033/3/2004-Estt. (Res) dated 09.03.2004 & OM No. 36033/3/2004-Estt (Res) dated 14.10.2008 & DoPT OM no. 360331/1/2013-Estt.-Res dated 27.05.2013 and DoPT OM No. 36036/2/2013-Estt.(Res.) dated 30.05.2014, the certificate should be in the prescribed form and valid as on date of Application as per orders of the Ministry of Personnel, Public Grievances and Pensions, Government of India & Department of Personnel and Training, Government of India. Caste Certificate should be issued by Authorised Authority in the prescribed format with non-creamy layer certificate and the Community should have been included in the Central lists of Other Backward Caste. In case, name of Caste to which candidate belongs, is not listed in the Common List of OBC, the candidate will not be eligible for any relaxation and will be considered as Unreserved category.
19.	Reservation for Economically Weaker Sections(EWSs) in Civil Posts and Services in the Government of India has been notified by Ministry of Personnel , Public Grievances and Pensions vide their Office Memorandum No. F.No.36039/1/2019-Estt.(Res.) dated 19.01.2019.
20.	<b><u>Important requirement for Physical Disability Certificate:-</u></b> a. Those candidates availing age relaxation should have a minimum of 40% (Forty percent) disability, certified by the appropriate Medial Board. PWD (Divyangjan) candidates should produce Disability Certificate from the appropriate Authority regarding Physical Disability in the prescribed format available under Recruitment Head in HWB Website <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> . b. According to the Persons with Disability (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31.12.1996, a disability certificate shall be issued by a Medical Board constituted by the Central or a State Government. c. Grant of age concession to PWD shall be in accordance to the DoPT OM no. F. no. 15012/1/2003-Estt.(D) dated 29.06.2015. d. Those SC/ST/OBC persons with disabilities selected on their own merit without relaxed standards along with other candidates, will be considered against unreserved vacancies provided the post is identified for persons with disability of relevant category (as applicable).
21.	<b><u>TRAVELLING ALLOWANCE :</u></b> <b>Outstation SC/ST Candidates</b> called for Written Examination / Skill Test / Level 1 & 2 Test / Interview will be eligible for to and fro rail fare by II Class ( <b>SLEEPER CLASS</b> ) by the shortest route or the actual fare paid whichever is less, subject to production of tickets / ticket numbers etc. <b><u>However, Traveling Allowance is not admissible to those SC/ST candidates who are already employed in Central/State Government services, Central/State Government Corporations, Public Sector Undertakings, Local Government Institutions and Panchayats.</u></b> Download TA Form from <a href="http://www.hwb.gov.in">www.hwb.gov.in</a> OR <a href="http://hwb.mahaonline.gov.in">hwb.mahaonline.gov.in</a>
22.	Candidates working under the Central / State Government, Public Sector Undertakings, Autonomous Bodies etc., after the submission of the Online application, should submit the hard copy of the application routed through proper channel to Assistant Personnel Officer (Recruitment), Heavy Water Board, 4 <sup>th</sup> Floor, V.S. Bhavan, Anushaktinagar, Mumbai-400094. They are also required to submit <b>“NO OBJECTION CERTIFICATE”</b> at the time of Written Examination / Skill Test / Level 1 & 2 Test/ Interview (wherever applicable), failing which, they will not be allowed to appear for the Written Examination / Skill Test / Level 1 & 2 Test/ Interview.

23.	Selected candidates, on appointment, will be governed by the National Pension System (NPS) rules.
24.	PROBATION : The persons selected will be appointed on probation as per Rules.
25.	HWB reserves the right to accept or reject the candidature of any applicant at any stage.
26.	Educational/Technical Qualifications should be from a recognized University/Board of Technical Education of Central or State Government/Union Territory.
27.	In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered (While submitting original documents for verification, the candidates will have to produce the norms of the University / Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks).
28.	Any subsequent Amendments / Modifications etc. on this matter will be notified only in the Heavy Water Board website which may be referred to by the candidates regularly.
29.	Candidates are required to have a valid e-mail ID and Mobile Number. It should be kept active during the currency of this recruitment.
30.	Please refer Heavy Water Board website for detailed selection procedure.
31.	Any legal disputes arising out of this notification are subject to Mumbai jurisdiction only and in case of any dispute, English version of detailed Advertisement placed on HWB website shall be referred.

## **HOW TO APPLY**

1.	Applications will be accepted <b>ONLINE</b> only. Candidates must apply ONLINE through the website <b><a href="http://www.hwb.gov.in">www.hwb.gov.in</a></b> <b>OR</b> <b><a href="https://hwb.mahaonline.gov.in">https://hwb.mahaonline.gov.in</a></b> . Applications received through any other mode would not be accepted.
2.	Facility for <b>ONLINE</b> submission of application will be available from <b>11.01.2020 to 31.01.2020</b> .
3.	<b>Application Fee ₹ 100/-.</b> Fee is exempted for candidates belonging to SC/ST category, PWD (Divyangjan) candidates, Ex-servicemen and Women candidates. Fee once paid shall be non-refundable, non-transferable and cannot be held in reserve for any other examination under any circumstances.
4.	Candidates are required to have a valid Email ID and Mobile Number. It should be kept active during the currency of this recruitment. HWB will send intimation / call letters for Stage 1 & 2 Tests, Written Examination / Skill Test / Level 1 & 2 Test / Interview (as applicable) etc., only through the registered Mobile / Email I.D.
5.	Candidates shortlisted for Written Examination / Skill Test / Level 1 & 2 Test / Interview (wherever applicable) on the basis of the information provided in the <b>ONLINE</b> applications submitted by them will be required to send attested copies of documents / relevant certificates in support of the claims made in the application as and when demanded by Heavy Water Board.
6.	Candidates who wish to apply for more than one post should apply separately for each post.
7.	Candidates are advised to submit the ONLINE application well in advance without waiting for the Closing date.

For any further clarification, candidates may contact :

**HWB Tel:**(022) 2548 6409 / Email : [rect@mum.hwb.gov.in](mailto:rect@mum.hwb.gov.in)

**MAHAONLINE HELP DESK:** (022) 6131 6407 / Email: [support@mahaonline.gov.in](mailto:support@mahaonline.gov.in)

**Note:-**

- (i) Heavy Water Board (HWB) is not responsible for any discrepancy in submitting details ONLINE. The applicants are therefore, advised to strictly follow the instructions and **User Guide** available on Mahaonline Ltd. website **<https://hwb.mahaonline.gov.in>**
- (ii) The particulars furnished by the applicant in the Application form will be taken as Final and further process of the application will be based on these particulars.
- (iii) Before uploading / submission of Application form, the candidates should be cautious and ensure his / her eligibility to apply for the post. No relevant column of the application form should be left blank.
- (iv) **All records of the candidates NOT SELECTED will be preserved for six months only, from the date of publication of Select List.**

**LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS 31.01.2020.  
APPLICATIONS RECEIVED BEYOND THIS DATE WILL NOT BE ACCEPTED.**

**WARNING**

CANDIDATES WILL BE SHORTLISTED FOR WRITTEN EXAMINATION / SKILL TEST / INTERVIEW ON THE BASIS OF THE INFORMATION PROVIDED BY THEM IN THEIR ONLINE APPLICATIONS. CANDIDATE MUST ENSURE THAT SUCH INFORMATION IS TRUE IN ALL RESPECT. IF, AT ANY SUBSEQUENT STAGE OR AT THE TIME OF INTERVIEW ETC., IF ANY INFORMATION GIVEN BY THEM OR ANY CLAIM MADE BY THEM IN THEIR ONLINE APPLICATION IS FOUND TO BE FALSE, THEIR CANDIDATURE WILL BE LIABLE TO BE REJECTED AND ALSO LIABLE FOR ANY OTHER APPROPRIATE ACTION AS DEEMED FIT.

**CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE**

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