

**Advt. No 1/2020**  
**HARYANA STAFF SELECTION COMMISSION**  
**BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151**  
Website [www.hssc.gov.in](http://www.hssc.gov.in)

Item(s)	Timeline
Date of publication	<a href="#">12.02.2020</a>
Opening date for submission of online applications	<a href="#">03.03.2020</a>
Closing date for submission of online application	<b>24.03.2020 (by 11:59PM)</b>
Closing date for deposit of fee	<a href="#">27.03.2020</a>

## **Table of Contents**

Sl. No.	Item	Page No.
1.1	Invitation of Applications	1
1.2	Procedure/Instructions/Guidelines for Online Filling of Application Form	1
1.3	Special Instructions for filling application form	2
2.1	Details of Posts and Qualifications	3
2.2	Details of Fees	24
2.3	Criteria for Selection, Examination & Syllabus	25
2.3 (a)	Examination Schedule	26
2.4	Regulatory Framework	26
2.5	Definitions of word Dependent of Ex-servicemen	27
3.1	Documents to be uploaded with Application Form ( <b>MANDATORY</b> )	27
3.2	Scrutiny of Documents	28
3.3	Action against candidates found guilty of misconduct	28
4	Likely causes of rejection of application	28
5	For Service Rules see website of concerned department	

### **1.1 Invitation of Applications**

Online applications are invited for direct recruitment for **varios** posts of various Departments/Boards/Corporations mentioned under paragraph 2.1 through the URL address i.e <http://adv12020.hryssc.in/StaticPages/HomePage.aspx>. from **03.03.2020 to 24.03.2020** till 11.59 P.M. Thereafter website link will be disabled.

### **1.2 Procedure/Instructions/Guidelines for Online Filling of Application Form**

Following are all the general and special instructions for the applicant with respect to the online filling of the application form

- a. Apply online well in advance without waiting for last date of submission of online application form.
- b. Please read the instructions and procedures carefully before you start filling the Online Application Form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information and upload all documents before finally submitting the application
- c. The candidate should fill all details while filling the Online Application Form. After applying online, Registration No. and Password will be generated. Take print out of the

registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-Challan form.

- d. After successful submission of application, candidates can again take final print out of application form and e-Challan.
- e. The hard copy of application form along with all uploaded documents must be brought at the time when called upon to do so by Haryana Staff Selection Commission. Documents which has not been uploaded, shall not be entertained.
- f. No request for change of any particular on the application form shall be entertained by the Haryana Staff Selection Commission.
- g. No offline application form or copy of downloaded application form will be accepted by the Haryana Staff Selection Commission.
- h. The selection shall be made in accordance with the provisions of Haryana Govt. notification No.523-3GS-70/2068, dated 28.01.1970 as further amended time to time.
- i. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff date, their application shall not be uploaded by the online application system. All the Certificates/Documents relating to educational qualification/eligibility conditions and Socio-Economic Criteria etc. will be determined with regard to last date fixed to apply online applications also called as closing date i.e. **24.03.2020** as given in the advertisement.

The Commission does not scrutinize the documents at the time of submission of online application and the same are checked only at the time of Scrutiny.

### **Important Note:**

1. Candidates are advised to fill their application form carefully such as Name, Father's/Mother's name, Date of Birth and Category, Qualification, marks obtained, passing year, photo, Signature, details & fee, etc. No request for change of any particular on the online application form shall be entertained by the Haryana Staff Selection Commission after submission of application form.
2. After final submission of application form, no change will be allowed. Candidate will be responsible for any mistake in the data of application form and fees paid by him/her.
3. In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh online application form alongwith fresh requisite fee before closing date and download the admit card there against only.

### **1.3 Special Instructions for filling application form**

1. The online application can be filled up using **URL address i.e <http://adv12020.hryssc.in/StaticPages/HomePage.aspx>**.
2. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
3. Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application.
4. If on verification at any stage starting from submitting application form till appointment and any time even after appointment, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/her application.

5. A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, EWS, ESP, ESM/DESM, DFF or PwD (persons with disabilities) can submit only one online application form under one particular category of post advertised.
6. Haryana Staff Selection Commission reserves the right to call any candidate personally along with printed copy of the application form with uploaded documents original certificates and photocopy of self-attested certificates along with Photo, Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhaar Card etc.

## 2.1 Details of Post & Qualifications

### The Chief Electoral Officer, Haryana

#### **Cat. No.1 6 Posts of Election Naib Tehsildar (Re-Advertised).**

##### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	4	3	1	-
BCA	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>6</b>			

**Pay Scale:** - 35400-112400

**Age:** - 17-42 yrs.

##### **Essential Qualification:-**

1. BA/B.Com or equivalent from a recognized university.
2. Hindi/Sanskrit as one of the subject in Matriculation or Higher.

#### **Cat. No. 2 21 Posts of Election Kanungo (Re-Advertised).**

##### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	10	8	2	-
SC	4	3	1	-
BCA	3	2	1	-
BCB	4	2	2	-
<b>Total</b>	<b>21</b>			

**Pay Scale:** - 35400-112400

**Age:** - 17-42 yrs.

##### **Essential Qualification:-**

1. BA/B.Com or equivalent from a recognized university.
2. Hindi/Sanskrit as one of the subject in Matriculation or Higher.

## **Public Works Department (B&R)**

### **Cat. No.3 117 Posts of Work Supervisor.**

#### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	69	57	11	1
SC	21	19	2	-
BCA	12	10	2	-
BCB	11	11	-	-
EWS	4	-	-	-
<b>Total</b>	<b>117</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Pay Scale:** - PB-1=5200-20200+GP Rs 2400

**Age:** - 17-42 yrs.

#### **Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in the Trade of Building Maintenance/Building Constructor; and
3. Two years experience in the relevant field;

### **Cat. No.4 39 Posts of Auto Diesel Mechanic.**

#### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	22	17	3	2
SC	7	5	1	1
BCA	6	4	1	1
BCB	4	3	1	-
<b>Total</b>	<b>39</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	-	<b>1</b>	-

**Pay Scale:** - PB-1=5200-20200+GP Rs 2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in Mechanic Diesel/Mechanic Motor Vehicle Trade; and
3. Two years experience in the relevant field;

**Cat. No.5 33 Post of Carpenter.****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	26	25	1	-
SC	3	3	-	-
BCA	2	2	-	-
BCB	1	1	-	-
EWS	1	-	-	-
<b>Total</b>	<b>33</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	1	-	-

**Pay Scale:** - PB-1=5200-20200+GP Rs 2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in Carpenter Trade; and
3. **Three years** experience in the relevant field;

**Cat.No.6 4 Posts of Plumber.****Break-up of the posts:-**

Category	Total	NonESM/ESP
General	4	4
<b>Total</b>	<b>4</b>	

**Pay Scale:** - PB-1=5200-20200+GP Rs 2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in the Trade of Plumber/Fitter; and
3. Two years experience in the relevant field;

**Cat.No.7 9 Posts of Receptionist-cum-Telephone Operator.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	6	5	1	-
SC	1	1	-	-
BCA	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>9</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs1900

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Knowledge of Computer and EPBAX System and
3. Two years experience as Receptionist/Telephone Operator.

**Cat. No.8 1 Post of Surveyor.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP
General	1	1
<b>Total</b>	<b>1</b>	

**Pay Scale:** - PB-1=5200-20200+GP Rs 2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Basic Knowledge of Computer;
3. Two years ITI Certificate in the Trade of Surveyor; and
4. Two years experience in the relevant field;

**Cat.No.9 27 Posts of Painter.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	19	19	-	-
SC	3	2	1	-
BCA	3	3	-	-
BCB	1	1	-	-

EWS	1			
<b>Total</b>	<b>27</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	1	-	-

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in the trade of Painter; and
3. Two years experience in the relevant field.

**Cat. No.10 23 Posts of Mason.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	22	22	-	-
SC	1	1	-	-
<b>Total</b>	<b>23</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI Certificate in the Trade of Mason Building Constructor; and
3. Two years experience in the relevant field.

**Cat. No.11 7 Posts of Mechanic (Air Conditioning and Refrigeration) (Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	5	5	-	-
SC	1	1	-	-
BCA	1	1	-	-
<b>Total</b>	<b>7</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Two years I.T.I. in Refrigeration: and
3. Two Years experience in the relevant field;

**Cat. No.12 2 Post of Lift Operator (Re-Advertised).****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	2	2	-	-
<b>Total</b>	<b>2</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs1900

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Five years experience in Operation of lift;

**Cat. No.13 2Posts of Chageman (Air Conditioning and Refrigeration) (Re-Advertised).****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	2	2	-	-
<b>Total</b>	<b>2</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Two years I.T.I in Refrigeration; and
3. Five years experience in the relevant field;

**Cat. No.14 10 Posts of Chageman (Electrical) (Re-Advertised).****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	6	5	1	-
SC	2	2	-	-
BCA	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>10</b>			



**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Two years I.T.I Certificate in Electrician trade; and
3. Five years experience in the relevant field;

**Cat. No.15 115 Posts of Electrician(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	62	53	8	1
SC	23	21	2	-
BCA	18	16	2	-
BCB	12	9	3	-
Total	<b>115</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	<b>2</b>	<b>1</b>	<b>1</b>

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Two years I.T.I. Certificate in Electrician/Wireman Trade; and
3. Two years experience in the relevant field;

**Cat. No.16 7 Posts of Machine Tool Operator(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	5	5	-	-
SC	1	1	-	-
BCA	1	1	-	-
<b>Total</b>	<b>7</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. I.T.I Certificate in Welder/Machinist/Turner Trade; and
3. Four years experience in the Relevant field from a reputed Machine Shop;

**Cat. No.17 11 Posts of Auto Electrician(Re-Advertised).****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	7	6	1	-
SC	2	2	-	-
BCA	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>11</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. I.T.I Certificate in the Trade of Motor Mechanic/National Apprenticeship Certificate in Auto Electrician Trade; and
3. Three years experience in the relevant field;

**Cat. No.18 11 Posts of Chageman Miscellaneous(Re-Advertised).****Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	7	6	1	-
SC	2	2	-	-
BCA	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>11</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. I.T.I Certificate in Mechanic Diesel/Mechanic Motor Vehicles/Fitter/Welder /Machinist/Turner trade; and
3. Five years experience in the relevant field from any auto Workshop;

**Cat. No.19 15 Posts of Storekeeper(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	15	15	-	-
<b>Total</b>	<b>15</b>	-	-	-

**Pay Scale:** - PB-1=5200-20200+GP Rs1900

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Basic knowledge of Computer; and
3. Three years experience in the relevant field;

**Cat. No.20 39 Posts of Fitter Heavy Machine.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	22	17	3	2
SC	7	5	1	1
BCA	6	4	1	1
BCB	4	3	1	-
Total	<b>39</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	-	1	-

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI certificate in Fitter Trade; and
3. Two years experience in the relevant field;

**Cat. No.21 12 Posts of Supervisor(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	7	6	1	-
SC	2	2	-	-

BCA	2	2	-	-
BCB	1	1	-	-
Total	<b>12</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI certificate in the trade of Mechanic Motor Vehicles; and
3. Two years experience as workshop supervisor from any reputed workshop;

**Cat. No.22 6 Posts of Blacksmith (Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	4	4	-	-
SC	1	1	-	-
BCA	1	1	-	-
Total	<b>6</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs1900

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. Eight years experience in the relevant field;

**Cat. No.23 14 Posts of Workshop Machinery Operator (Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	7	5	2	-
SC	3	3	-	-
BCA	2	2	-	-
BCB	2	2	-	-
Total	<b>14</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.

2. ITI certificate in Welder/Turner/Machinist trade; and
3. Two years experience in the relevant field;

**Cat. No.24 14 Posts Chageman Heavy Plant(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	9	7	1	1
SC	2	2	-	-
BCA	2	2	-	-
BCB	1	1	-	-
<b>Total</b>	<b>14</b>			

**Pay Scale:** - PB-1=5200-20200+GP Rs2400

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. Matric with Hindi/Sanskrit as one of the subject in Matriculation or Higher.
2. ITI certificate in Mechanic Diesel/Mechanic Motor Vehicle trade; and
3. Five years experience in the relevant field from any Auto Workshop;

**Registrar Cooperative Societies**

**Cat.No.25 32 Posts of Inspector.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	15	13	2	-
SC	6	4	1	1
BCA	5	4	1	-
BCB	3	2	1	-
EWS	3	-	-	-
<b>Total</b>	<b>32</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Pay Scale:** - Pay Level-6

**Age:** - 18-42 yrs.

**Essential Qualification:-**

1. Graduate of a recognised University or having equivalent qualifications.
2. Hindi/Sanskrit as one of the subject in Matriculation or Higher.

3. Preference will be given to a Graduate, in Economics or Commerce or Agriculture or holding Higher Diploma in Co-operation/Junior Personnel Diploma in Co-operation.

## **Haryana Seed Development Corporation**

### **Cat.No.26 5 Posts of Section Officer(Re-Advertised).**

#### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	2	1	1	-
SC	1	1	-	-
BCA	1	-	1	-
BCB	1	-	1	-
<b>Total</b>	<b>5</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

#### **Essential Qualification:-**

- (i) Commerce Graduate with advanced Accountancy and Auditing.
- (ii) 3 yrs. experience as Accounts Assistant.
- (iii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

### **Cat.No.27 2 Posts of Sub Station Generator Attendant(Re-Advertised).**

#### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	1	1	-	-
BCA	1	1	-	-
<b>Total</b>	<b>2</b>			

**Pay Scale:** - 25500/-

**Age:** - 17-42 yrs.

#### **Essential Qualification:-**

- (i) Certification in ITI Electrical Trade experience of 2 years preferably in Sub-Station.
- (ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.28 4 Posts of Electrician(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	2	2	-	-
SC	1	1	-	-
BCA	1	1	-	-
<b>Total</b>	<b>4</b>			

**Pay Scale:** - 25500/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

(i) ITI Certificate (2 years) in Electrical/Wireman with knowledge of maintenance of Electrical motors and installation.

(ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.29 10 Posts of Junior Mechanic(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	6	6	-	-
SC	2	2	-	-
BCA	1	-	1	-
BCB	1	1	-	-
<b>Total</b>	<b>10</b>			

**Pay Scale:** - 25500/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

(i) ITI Diploma or equivalent qualification from a Technical Training Institute.

(ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.30 11 Posts of Accounts Clerk(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	6	5	1	-
SC	2	2	-	-
BCA	1	1	-	-
BCB	2	1	1	-
<b>Total</b>	<b>11</b>			

**Pay Scale:** - 25500/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

(i) Bachelor's Degree in Commerce with at least 55% marks from any recognized University.

Or

Post Graduate in Commerce with at least 50% marks from a recognized University.

(ii) Having working knowledge of Computer i.e MS Word, Excel, Power Point and Tally etc.

(iii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.31 3 Posts of Store Keeper.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	3	3	-	-
<b>Total</b>	<b>3</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

(i) Graduate with 2 yrs. experience of Store handling and store accounting.

(ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.32 6 Posts of Store Clerk(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	4	4	-	-
SC	1	1	-	-
BCB	1	1	-	-
<b>Total</b>	<b>6</b>			

**Pay Scale:** - 19900/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

(i) Matriculate with one year exp. of store handling and store accounting.

(ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.



**Cat.No.33 31 Posts of Assistant Seed Production Officer(Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	15	12	2	1
SC	5	5	-	-
BCA	5	1	4	-
BCB	3	-	3	-
EWS	3	-	-	-
<b>Total</b>	<b>31</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	-	1	-

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

- B.Sc. (Agril.) with High 2<sup>nd</sup> Div. or M.Sc.(Agril.) with specialization in Plant Breeding, Agronomy or Seed Technology with minimum 2 yrs. experience in Seed Production/Processing/ certification etc.
- Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.34 2 Posts of Account Assistant.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	1	1	-	-
SC	1	1	-	-
<b>Total</b>	<b>2</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

- B.Com Minimum 3yrs. Experience in Govt. Undertaking or Public Undertaking or Commercial organization of repute.
- Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.35 2 Posts of Senior Mechanic.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	2	2	-	-
<b>Total</b>	<b>2</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

- i) Diploma in Mechanical Engineering.
- ii) 3 yrs. Experience in the running and maintenance of Seed Processing Plant.
- (iii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No.36 4 Posts of Marketing Assistant.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	1	-	1	-
SC	1	1	-	-
BCA	1	1	-	-
EWS	1	-	-	-
<b>Total</b>	<b>4</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

- i) Graduate with at least one year experience of Marketing of Agril. Products.
- (ii) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Elementary Education**

**Cat.No.37 176 Posts of TGT Punjabi (Rest of Haryana).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	72	58	13	1
SC	36	29	4	3
BCA	29	24	4	1
BCB	20	13	6	1
EWS	19	-		
<b>Total</b>	<b>176</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>

**Pay Scale:** - 44900-142400

**Age:** - 18-42 yrs.

## Essential Qualification:-

**E.Q.** i. B.A. with at least 50% marks in Punjabi as an elective subject and 2- year Diploma in Elementary Education;

OR

B.A. with at least 50% marks as well as in Punjabi as an elective subject and 1- year Bachelor in Education (B. Ed.);

OR

B.A. with at least 45% marks as well as 50% marks in Punjabi as an elective subject and 1-year Bachelor in Education (B. Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4- year Bachelor in Elementary Education (B.El.Ed.)

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4- year BA. Ed;

OR

B.A. with at least 50% marks as well as in Punjabi as an elective subject and 1- year B.Ed. (Special Education).

AND

ii) In case of B.Ed., Punjabi as teaching subject from a recognized university.

iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET);

iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

**Note 1.** Teachers working in privately managed Govt. Aided Schools, recognized schools and Government Schools shall be given age relaxation in upper age limit to the extent of service rendered by them as a teacher subject to a maximum of 5 years and for such working teachers, upper age relaxation certificate from Head of the Institute is mandatory and must be verified by DEO and counter signed by Director of Elementary Education of the concerned State even for CBSE/Central Schools and Navodaya Vidhalaya.

**Note 2.** A Diploma/Degree course in teacher education recognized by the National Council for Teachers Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B. Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

**Note 3.** Candidate possessing higher academic or professional qualification will not be eligible unless he/she possesses the minimum qualification including HTET & experience, if any prescribed for the said posts.

**Note 4.** There will be relaxation of 5% in B.A./B. Sc./B. Com/Senior Secondary level for Scheduled Caste (SC), Backward Class (BC), other Backward Class (OBC) and Differently abled candidates.

**Note 5.** 33% posts in each category i.e. General/Open Competition (OC), Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EWS, ESP, Ex-serviceman (ESM) and Person with Disability shall be reserved for women and this reservation shall be horizontal.

**Note 6.** Certificate of HTET/STET conducted by Board of School Education Haryana, Bhiwani only will be considered.

## **Skill Development & Industrial Training Department, Haryana, Panchkula**

### **Cat. No.38. 93 Posts of Turner Instructor, Theory(Re-Advertised).**

#### **Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	39	31	7	1
SC	17	14	2	1
BCA	15	12	2	1
BCB	10	6	3	1
EWS	12	12	-	-
<b>Total</b>	<b>93</b>			
<b>PwD (Person with Disabilities)</b>	a	b	c	d & e
	-	1	1	-

**Pay Scale:** - FPL-6 (35400-112400) Pre-Revised 9300- 34800+3600 GP.

**Age:** - 17-42 yrs.

#### **Essential Qualification:-**

- i) AICTE recognized Bachelor degree in Engineering / Technology or its equivalent in Mechanical / Production/ Industrial Engineering from AICTE recognized institution/ university or Institutions established by Ministry of Human Resource Development (MHRD), Government of India, on full time regular mode basis, with one year practical/ teaching experience.

OR

Diploma in Engineering or its equivalent in Mechanical/ Production/Industrial from State Board of Technical Education of any State Government with two years practical/ teaching experience.

- ii) Hindi/ Sanskrit upto Matric Standard or higher education.

**Note:** a) \*Preference shall be given to degree/ diploma holder candidate possessing Craft Instructor Training Course in relevant trade/ P.O.T., from NCVT recognized institute;

b) Experience should be in the concerned trade/ field in an Industrial establishment covered under Apprenticeship Act or in a recognized technical institution;

c) In case of Ex-serviceman, Craft Instructor Training course shall be relaxed if the candidate possesses equivalent technical qualification as certified by Director General, Rehabilitation, Ministry of Defence, or Director General Employment and Training, Government of India.

**Cat. No.39. 144 Posts of Fitter Instructor, Theory (Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	64	53	10	1
SC	29	24	3	2
BCA	23	17	4	2
BCB	16	11	4	1
EWS	12	12	-	-
<b>Total</b>	<b>144</b>			
<b>PwD (Person with Disabilities)</b>	a	b	c	d & e
	1	2	1	-

**Pay Scale:** - FPL-6 (35400-112400) Pre-Revised 9300- 34800+3600 GP.

**Age:** - 17-42 yrs.

**Essential Qualification:-**

i) AICTE recognized Bachelor degree in Engineering / Technology or its equivalent in Mechanical/ Production/ Industrial/ Fabrication Engineering from AICTE recognized institution/ university or Institutions established by Ministry of Human Resource Development (MHRD), Government of India, on full time regular mode basis, with one year practical/ teaching experience.

OR

Diploma in Engineering or its equivalent in Mechanical/ Production/ Industrial/ Fabrication from State Board of Technical Education of any State Government with two years practical/ teaching experience.

ii) Hindi/ Sanskrit upto Matric Standard or higher education.

**Note:** a) \*Preference shall be given to degree/ diploma holder candidate possessing Craft Instructor Training Course in relevant trade/ P.O.T., from NCVT recognized institute;

b) Experience should be in the concerned trade/ field in an Industrial establishment covered under Apprenticeship Act or in a recognized technical institution;

c) In case of Ex-serviceman, Craft Instructor Training course shall be relaxed if the candidate possesses equivalent technical qualification as certified by Director General, Rehabilitation, Ministry of Defence, or Director General Employment and Training, Government of India.

**Cat. No.40. 14 Posts of Carpenter Instructor, Practical (Re-Advertised).**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	6	5	1	-
SC	3	2	1	-
BCA	3	2	1	-
BCB	1	-	-	1
EWS	1	1	-	-
<b>Total</b>	<b>14</b>			

**Pay Scale:** - FPL-6 (35400-112400) Pre-revised 9300-34800+3600 GP.

**Age:** - 17-42 yrs.

**Essential Qualification:-**

i) National Trade Certificate/ National Apprenticeship Certificate in Carpenter with Crafts Instructor Training Course (CITC) in relevant trade with five years practical/ teaching experience including training period;

In case CITC course in relevant trade is not available/ introduced in any NCVT affiliated institute then the candidate must possess National Trade Certificate / National Apprenticeship Certificate in Carpenter passed with minimum 70% marks and NCVT approved POT course, with eight years practical/ teaching experience including training period.

ii) Hindi/ Sanskrit upto Matric Standard or higher education.

**Note:** a) Experience should be in the concerned trade/ field in an Industrial establishment covered under Apprenticeship Act or in a recognized technical institution;

b) In case of Ex-serviceman, Craft Instructor Training course shall be relaxed if the candidate possesses equivalent technical qualification as certified by Director General, Rehabilitation, Ministry of Defence, or Director General Employment and Training, Government of India.

**Employees State Insurance Health Care**

**Cat. No.41 25 Posts of Pharmacist.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	5	-	5	-
SC	5	3	2	-
BCA	4	2	2	-
EWS	11	-	-	-
<b>Total</b>	<b>25</b>			

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. 10+2 with Science, (Physics and Chemistry);
2. Pharmacists course diploma from the Medical College, Rohtak or any other recognized Institutions recognized by the Haryana Government with training in injections, dressing and ward work in a recognized Hospital;
3. Registered as a Pharmacist with the Haryana Pharmacy Council under section 31(a) or 31(c) or 32(a) of the Pharmacy Act, 1948 as applicable to Haryana State.
4. Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**Cat.No. 42 28 Posts Laboratory Technician.**

**Break-up of the posts:-**

Category	Total	NonESM/ESP	ESM	ESP
General	9	6	3	-
SC	10	7	2	1
BCA	4	1	2	1
BCB	5	3	1	1
<b>Total</b>	<b>28</b>			
<b>PwD (Person with Disabilities)</b>	<b>a</b>	<b>b</b>	<b>c</b>	<b>d &amp; e</b>
	-	-	1	-

**Pay Scale:** - 35400/-

**Age:** - 17-42 yrs.

**Essential Qualification:-**

1. 10+2 with Physics and Chemistry and one year Laboratory Technician Diploma from institution recognized by Haryana State.

OR

Matric with Laboratory Technician diploma from institution recognized by State Technician Education Board.

2. Hindi/Sanskrit as one of the subject in Matriculation or Higher.

**PwD (Person with Disabilities)**

- Note:**
- (a) Blindness and low vision
  - (b) Deaf and hard of hearing
  - (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
  - (d) Autism, intellectual disability, specific learning disability and mental illness.

&

- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

**\*Note:-** In category No. 25, 38 & 39 Preference has been provided. In this regard, it is clarified that if candidates attain equal marks in Selection Criteria including written examination conducted by HSSC, Socio Economic Criteria and experience in the process of recruitment, then preference may be given to break this tie among such candidates”.

## **Relaxation in Age:**

- i) Upper age limit is relaxable upto 5 years in the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B) as per Haryana Govt. instructions.
- ii) In the case of PwD General Candidates, the upper age limit is relaxable by 10 years (15 years for SCs/BCs) as per Haryana Government instructions No. 22/10/2013-1GS-III, dated 15.07.2014.
- iii) For Ex-servicemen Candidates, relaxation up to continuous Military service added by three years is permissible.
- iv) The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be upto 47 years as per Government instructions.
- v) Relaxation in maximum age to the persons who have already worked or are presently working on adhoc/contract/work-charged/daily wages/under outsourcing policy in any Department/Board/Corporation of Haryana Government to make them eligible to compete for regular recruitment. This relaxation in maximum age will be admissible equal to the period he has worked on adhoc/contract/work-charged/daily wages/under outsourcing policy excluding the period of break, if any, for appointment to a post on regular basis. It is clarified here that once a person is selected for regular appointment availing benefit of relaxation in age, he/she will not be entitled to avail such benefit again for subsequent appointment to any post (Vide Instructions No. 6/36/2019-1GS-I, dated 3<sup>rd</sup> July 2019, Haryana Government).

## **2.2 Details of Fees**

Sl. No.	Category of post	General		SC/BC/EWS Candidates of Haryana State	
		Male/Female	Female resident (Haryana)	Male	Female
1.	1,2,25,26,31, 33, 34 to 42	₹. 150/-	₹. 75/-	₹. 35/-	₹.18/-
2.	3 to 24, 27 to 30, 32	₹100/-	₹50/-	₹25/-	₹13/-
3.	PwD (Person with Disability)/Ex-Serviceman of Haryana	No Charges			

1. The dependent of ESM and DFF are required to pay the fee as for General, SC or BCA & BCB Candidates as the case may be.
2. Fee once deposited against an application form is neither transferable nor refundable/adjustable.
3. The fee should be deposited through Net banking or e-Challan in any branch of State Bank of India, Punjab National Bank and IDBI Bank available on payment site.
4. Candidates are advised to choose their mode of payment i.e. Net banking or e-Challan while applying online.
5. Commission will not responsible for unsuccessful payment/Transaction Status Failure/Transaction Status Pending.

**Note:-** The posts indicated below were advertised earlier by the Haryana Staff Selection Commission, Panchkula :-

Sr. No.	Name of the Post	New Cat No.	Old Advt. No.	Old Cat. No.
1	Election Naib Tehsildar	1	5/2016	30
2	Election Kanungo	2	5/2016	31
3	Mechanic (Air Conditioning and Refrigeration)	11	3/2019	13
4	Lift Operator	12	3/2019	11



5	Chargeman (Air Conditioning and Refrigeration)	13	3/2019	9
6	Chargeman (Electrical)	14	3/2019	8
7	Electrician	15	7/2016	27
8	Machine Tool Operator	16	3/2019	7
9	Auto Electrician	17	3/2019	2
10	Chargeman Miscellaneous	18	3/2019	1
11	Storekeeper	19	7/2016	24
12	Supervisor	21	3/2019	3
13	Blacksmith	22	3/2019	4
14	Workshop Machinery Operator	23	3/2019	5
15	Chargeman Heavy Plant	24	3/2019	6
16	Section Officer	26	3/2019	24
17	Sub Station Generator Attendent	27	3/2019	25
18	Electrician	28	3/2019	28
19	Junior Mechanic	29	3/2019	29
20	Account Clerk	30	3/2019	32
21	Store Keeper	31	3/2019	31
22	Store Clerk	32	3/2019	30
23	Assistant Seed Production Officer	33	3/2019	27
24	Turner Instructor (Theory)	38	12/2019	4
25	Fitter Instructor (Theory)	39	12/2019 5/2018	6 2
26	Carpenter Instructor (Practical)	40	6/2018	30

Against these posts no recruitment process could be initiated and the same were cancelled by the Haryana Staff Selection Commission, Panchkula vide Cancellation Notices dated **27.04.2018, 31.05.2019 & 18.11.2019**. The candidates who had earlier applied against these posts and are eligible against the re-advertised posts shall be given age relaxation (if required) and such candidates will also be exempted from the payment of application fee. However, such candidates will have to **apply afresh** alongwith proof of depositing the application fee. They are required to upload the fee Challan/credit certificate issued by Treasury/e-Challan as the case may be, alongwith the fresh application form and will produce the original Challan/credit certificate issued by Treasury /e-Challan at the time of verification.

The candidates who have applied earlier against these posts and do not fulfill the educational qualification prescribed for the post shall be entitle for refund of fee.

### **2.3 Criteria for Selection, Examination & Syllabus.**

(i) The scheme of marks in respect of selection to the posts shall comprise of total 100 marks, as detailed below:

Sr. No.	Subject	Marks
1.	Written Exam	90
2.	Socio-Economic criteria and experience	10

(ii) The 90 marks of written examination shall be divided into to parts comprising:-  
a) 75% weightage for General Awareness, Reasoning, Maths, Science, Computer, English, Hindi and concerned or relevant subject, as applicable.  
b) 25% weightage for History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.

(iii) The 10 marks for socio-economic criteria and experience shall be allocated as follows:

a. if neither the applicant nor any person from among the applicant's family viz father, mother, spouse, brother, and Son is, was or has been a regular employee in any Department/Board/ Corporation/Company/Statutory Body/Commission/Authority of Government of Haryana or any other State Government or Government of India.

(5 marks)

b. if the applicant is:-

(i) a widow; or  
(ii) the first or the second child and his father had died before attaining the age of 42 years: or

(iii) the first or the second child and his father had died before the applicant had attained the age of 15 years.”.

(5 marks)

c. If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of the State of Haryana which is neither a Scheduled Caste nor a Backward Class.

(5 marks)

d. **Experience:**

One-half (=0.5) mark for each year or part thereof exceeding six month of experience, out of a maximum of sixteen years, on the same or a higher post in any Department/Board/Corporation/Company/Statutory Body/ Commission/ Authority of Government of Haryana. No marks shall be awarded for any period less than six months.

(A maximum of 8 marks)

**Note:-** No applicant shall be given more than 10 marks for socio economic criteria and experience under any circumstances.

**2.3 (a) Examination Schedule :-** The Examination either Online (CBT) or OMR Based is likely to be held in the month of **May and June, 2020**. The date, time and place of examination will be as per admit card. However, HSSC reserve the right to reschedule/change the above schedule on administrative grounds or otherwise. Applicants are advised to regularly visit the website as no separate individual intimation shall be send.

## **2.4 Regulatory Framework**

1. Certificate for an applicant whose father has died issued by Tehsildar/Naib Tehsildar: Refer Annexure AI, AII.
2. Widow Certificate issued by Tehsildar: Refer Annexure BI, BII
3. Vimuktjati and Tapriwasjati Certificate issued by Tehsildar: Refer Saralharyana.gov.in or Antyodaya Saral Centers at distt. Level or Tehsildar office.
4. Experience Certificate issued by the concerned Appointing Authority: Refer Annexure D1.
5. Self declaration in prescribed format: Refer Annexure E1 to be uploaded application form and brought at the time of Scrutiny.

### **Note:-**

1. Performa/Formats for certificates are available as **Annexures- A-I, A-II, B-I, B-II, D-I, E-I** to this advertisement.
2. Claim under the socio economic criteria, if any, shall be admissible to those candidates only, who would fill the details of the requisite certificate i.e. name of issuing authority, date of issue and reference no. etc. and also upload the requisite valid original certificate/document along with their application in support of their claim failing which, no certification benefits shall be considered after last date of filling online applications.
3. Claim of reservation etc., if any, shall be admissible to those candidates only, who upload the requisite valid original certificate along with their application in support of their claim and of Haryana domicile.
4. If quota reserved for Ex-servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes then overall reservation either from the unfilled vacancies of Ex-serviceman from the Backward Classes for Freedom fighter/their Children/Grand Children will remain limited 2% only. This benefit will be available to all Grand Children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom fighter(Chief Secretary Instruction No. 22/10/2013-1GSIII, dated 15.07.2014).
5. The benefit of reservation will be given only to those SC/BCA/BCB/EWS and ESM candidates who are domicile of Haryana State.
6. The SC/BCA/BCB/EWS/ESP and PwD (Person with Disabilities) candidates are required to upload SC/BCA/BCB/EWS/ESP and PwD (Person with Disabilities) Certificate duly issued by the competent authority and submit the same when called upon to do so by Haryana Staff Selection Commission.
7. DFF shall be required to upload the Certificate duly issued by the respective competent authority.

8. Qualifications and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.
  9. No Individual information at any stage shall be sent and hence all candidates should regularly visit the Website & Public Notices in different Newspapers.
  10. Reservation of posts: Reservation for persons will be as per Haryana Government Instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014 and Govt. Instructions issued from time to time.
  11. The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.
  12. For Disabled ESM/Dependent of Killed/ Disabled in action reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6th March, 1972. The reservation for ESM will be utilized in the order given below:
    - i. Disabled ex-servicemen with disability between 20% to 50%.
    - ii. Up to two dependents of Service personnel killed/disabled beyond 50%
    - iii. Other ex-servicemen.
- Note:-** Such benefit is not allowed to the ex-Serviceman and their dependents who is released in the normal course after the completion of their terms and is available to those who are boarded out of service by the defense department on account of their disability (vide Govt. Circular letter No. 8047-4GSII-73/1549, dated 21<sup>st</sup> January 1974).
13. Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.
  14. The dependents of ESM will include wife/widow, dependent sons/daughters and who fulfill all conditions of qualifications; age etc. prescribed for posts & will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates.
  15. DESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form and will have to produce the valid Eligibility Certificate from the concerned Zila Sainik Board when called upon to do so by Haryana Staff Selection Commission. Mere dependent certificate will not be entertained. ESM candidates should also produce attested photo copy of Identity Card issued by concerned Zila Sainik Board & Discharge Book whenever required.
  16. If on verification at any stage, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted in his/her application from that particular eligibility condition or not.
  17. Candidates having Degrees/Diploma/Certificates from Board/Institution/ University which are not recognized by Haryana Government will not be eligible.
  18. In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at helpline No. **01725143700** on all working days from 9:00 A.M. to 5:00 P.M.

## **2.5 DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN**

**NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980:**

- a. A person may be working on an adhoc basis against the post advertised or somewhere else.
- b. A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- c. A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.

- d. A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

### **3.1 Documents to be uploaded with Application Form (MANDATORY)**

1. Scanned Copy of Essential Academic Qualifications and Matriculation Certificate showing Date of Birth and other relevant details.
2. Scanned Copy of SC/BCA/BCB/EWS/ESP/ESM/DESM/DFP/PwD (Person with Disabilities) certificate alongwith Haryana domicile Certificate issued by competent authority.
3. Scanned copy of Certificate claiming weightage/marks under socio-economic criteria and experience alongwith Haryana domicile Certificate issued by competent authority.
4. Scanned Photo duly signed by the Candidate.
5. Scanned signatures of the Candidate.
6. Scanned copy of all documents showing higher qualification, experience etc. on which basis candidate claim marks.

**3.2 Scrutiny of Documents:** - Only those document which are uploaded by the candidates shall be considered. If there is any variation in the document uploaded and produced at the time of scrutiny candidature shall be liable to be cancelled. If any application is found without uploading requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for that and his/her candidature would be liable to be cancelled due to lack of proper or correct documents/information.

### **3.3 Action against candidates found guilty of misconduct**

1. Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.
2. At the time of written examination/scrutiny, if a candidate is (or has been) found guilty of:
  - a. Using unfair means during the examination or
  - b. Impersonating or procuring impersonation by any person or
  - c. Misbehaving in the examination hall or taking away the answer sheet from the examination hall or
  - d. Resorting to any irregular or improper means in connection with his/her candidature for selection or
  - e. Obtaining support for his/her candidature by any unfair means.

Not complying with instructions issued from time to time, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable

- i. To be disqualified from the examination/scrutiny for which he/she is a candidate.
  - ii. To be debarred either permanently or for a specified period, from any examination or recruitment conducted by HSSC.
  - iii. To be terminated from service, if he/she already in Govt. Service.
3. Candidates, who have obtained degrees or diplomas or certificates for various courses from any Board/institution **declared fake by the University Grants Commission or not recognized by Haryana Government** shall not be eligible for being considered for recruitment to the posts advertised and no representation in this regard shall be entertained.

**Note:** Haryana Staff Selection Commission reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.

### **4 Likely causes of rejection of application**

1. Application is incomplete and not online.
2. Full fee, if not deposited in the manner prescribed.

3. Applicant does not possess the requisite academic qualification on cutoff date.
4. Variation in data of online application form and in original documents if detected at any stage.
5. Lack of essential qualification as prescribed in advertisement.

**USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF SELECTION COMMISSION EXAMINATION IS STRICTLY PROHIBITED.**

Sd/-

Place: Panchkula

Date: 12<sup>th</sup> February, 2020

Under Secretary

for Secretary, Haryana Staff Selection Commission  
Panchkula